

## Family Housing Continuation Sheet

Write legibly

### Service Member Additional Information

|                          |                  |                      |                         |  |
|--------------------------|------------------|----------------------|-------------------------|--|
| Name: (Last, First, MI): | Gender:          | DOB:                 | Social Security Number: | Cell Phone w/area code:                                  |
| Military E-Mail:         | Personal E-Mail: | Date housing needed: |                         | If married, will spouse reside in home? (YES / NO / N/A) |

### Spouse Additional Information, if Married

|                          |                   |                         |                 |                         |
|--------------------------|-------------------|-------------------------|-----------------|-------------------------|
| Name: (Last, First, MI): | Date of Marriage: | Social Security Number: | Personal Email: | Cell Phone w/area code: |
|--------------------------|-------------------|-------------------------|-----------------|-------------------------|

### Military Spouse Career Information, if Applicable (use complete dates)

|                    |                     |                  |                        |
|--------------------|---------------------|------------------|------------------------|
| Service Branch:    | Pay Grade:          | Military E-Mail: | UIC/RUC:               |
| San Diego Command: | Are you Co-Located? | Do you have BAH? | Detach Date: EAS/EAOS: |

- Are you or your spouse currently residing in Military or PPV Family Housing? (CIRCLE ONE) **YES / NO** If yes, where? \_\_\_\_\_
- Are you currently in a LOCAL community or RPP lease? (CIRCLE ONE) **YES / NO** If yes, when does it expire? \_\_\_\_\_
- List your site preference (CHOOSE ONE COMMUNITY): \_\_\_\_\_
- Are you eligible for priority housing? (i.e. EFM Cat 4 or 5), Wounded Warrior (WW)? (CIRCLE ONE) **YES / NO** If yes, supporting documentation **MUST** be included with your application. **EFM, WW, and Housing K&E assignments are solely based on availability, medical needs and timeframe, not desired preference.** Only one offer will be given under priority housing. If it is declined, you forfeit priority assignment and will join a waitlist.
- Do you have any special requirements associated with EFM and/or WW (i.e. single level, ramp, etc.)? \_\_\_\_\_

### Animals In Family Housing – Whether you own animals or not, read and initial the following statements

Initial  I understand only select sites allow animals and it is my responsibility to be aware of the site's animal policy and size restrictions **prior** to selecting a site. I understand any damages caused to the unit or grounds by my animal(s) are my responsibility. Barnyard animals, rodents, or exotic animals (**reptiles, ducks, rabbits, chickens, ferrets, pigs, etc.**) are **NOT ALLOWED** in any site at any time.

Initial  I understand residents may not keep or permit the following dog breeds in FH at **any** time: Chows, Doberman Pinschers, Pit Bulls (American Pit Bull Terrier, American Staffordshire Terrier, Staffordshire Bull Terrier, American Bully), Rottweilers, any Wolf Hybrid, or any mix of the aforementioned breeds.

|    | Animal's Name | Type (dog or cat) | Breed | Weight | Age | Color |
|----|---------------|-------------------|-------|--------|-----|-------|
| #1 |               |                   |       |        |     |       |
| #2 |               |                   |       |        |     |       |

### Agreement and Responsibilities (Initial the box to the left of each statement)

Initial  I am aware the Privacy Act of 1974 prohibits release of personal information without my approval. I do hereby authorize the Military Family Housing (FH) Office to release the information contained in this application package to the Public Private Venture Partner (PPV) for purposes of placement on the waiting list and placement in a PPV home. I am aware that my pay records will be periodically verified by FH and PPV staff.

Initial  I certify that the information provided in this application package is true and I understand that providing false information can result in immediate eviction from quarters and is punishable under Article 15 of the Uniformed Code of Military Justice (UCMJ).

Initial  I fully understand that when I accept a PPV home, I forfeit my BAH entitlements, unless otherwise dictated by applicable regulations. I will continue to receive BAH when assigned to privatization, for rent payments of my chosen unit.

**Privacy Act Statement AUTHORITY: 5 USC 301 Department Regulations PURPOSE AND USES:** The principal purpose is to provide information on the requirement of military personnel for PPV quarters. The information is revised and filed in the Housing Office for use in assisting military personnel to obtain/maintain PPV quarters.

**EFFECTS OF NONDISCLOSURE:** Disclosure of this information is voluntary; however, nondisclosure would make it difficult, if not impossible, to assist an individual in obtaining PPV quarters. I have carefully read and understand each item listed above. By signing below, I acknowledge and agree with each statement and condition included in the Agreement and Responsibilities and will fully comply with all such provisions.

Service Member Signature or a trusted agent **with** POA: \_\_\_\_\_ Date: \_\_\_\_\_

### Emergency Point of Contact

|  |                                 |               |
|--|---------------------------------|---------------|
| Name of a person <b>NOT</b> residing in the home with you: | Relationship to Service Member: | Phone number: |
|--|---------------------------------|---------------|

### How Did You Hear About Liberty Military Housing? (Please Fill in ONE Box)

|  |   |  |
|--|---|--|
| I was referred by a current resident<br>Name:<br>Community:<br>Phone Number: | Command Class (Ex: Home Port, Townhall, Briefing)<br><br>Signage (Ex: On Base, Navy Lodge): | Internet (Ex: LMH Website, Homes.mil, Google)<br><br>Social Media (Ex: Facebook, X, Instagram) |
|--|---|--|

# Statement of Understanding

**Initial**

|  |  |
|--|--|
|  | I understand I must have a minimum of <b>6 months</b> remaining on my San Diego tour of duty and <b>6 months</b> remaining on my EAS/EAOS at time of move in to be eligible for Liberty Military Housing (LMH) San Diego.  |
|  | I understand San Diego Family Housing (SDFH) wait times are estimates and subject to change based on availability or pending offers.   |
|  | I understand I can defer my application 1 time for a maximum of 1 year.  |
|  | I understand I can decline SDFH and may elect to live in the local community. I may request community rental listings by speaking to a Community Housing Representative.   |
|  | I understand if I break my 6 month lease for any reason other than PCSing out of San Diego or separation from the military, I am responsible for a \$250 lease break fee.  |
|  | <b>Dual Military</b> who occupy full BAH properties will be charged at the San Diego BAH with dependent rate of the <b>senior ranking service member</b> .   |
|  | I understand that I must provide the SDFH office with any changes in marital status, duty station, family composition, pay grade, and contact information.   |
|  | I confirm that all contact information provided is accurate. Furthermore, I understand if the SDFH personnel cannot reach me due to incorrect contact information provided in the package, my application will be canceled.  |
|  | I understand if I submit an application package with falsified information, my application will be canceled immediately. If I am permitted to reapply for housing, my control date will be the date the SDFH office receives the correct application.  |
|  | I declare that I will only use the premises as a private residence for bona-fide family members and will not sublet any portion of the home.   |
|  | I understand if my spouse signs a lease in my absence, he/she MUST have a Special Power of Attorney (SPOA) that states: <b>"the individual has the authority to sign a lease for San Diego Family Housing and the individual can start, change, or stop an allotment on behalf of the service member."</b>   |
|  | I understand I am eligible for 2 housing offers (excluding priority assignment). I understand both offers will not be made at the same time. I understand I will have to formally decline the first offer to receive the second.   |
|  | I understand how my control date is determined, and my wait time begins upon detachment from my last permanent duty station. If applicable, I must provide proof of detachment from my previous command within 30 days of reporting to my ultimate San Diego duty station. (EX: Advanced TIS/Endorsed Orders)  |
|  | I understand my control date will reset to the new effective date if I switch waitlists after 30 days from original control date   |
|  | I understand my offer for housing will be made through email. A LMH representative will send me the 7 Year Maintenance History of my home and I am responsible for reviewing and signing the document within 48 hours. I understand that I have 48 hours to accept or decline a home once offered. If I do not respond to the offer at the end of 48 hours, it will be considered a decline, and my name will be removed from that home. |
|  | I understand I cannot choose a floorplan, street, or unit. <b>Offers are based on first availability.</b>  |
|  | Once I accept a home, I understand I will be removed from all waitlists.   |
|  | If I decline both offers, I understand my control date will reset to the day I declined the 2 <sup>nd</sup> offer and my wait time will start over.  |
|  | If I am offered a home occupied or undergoing maintenance, I will not be permitted to view its interior. If I disturb the residents who currently live in the home or the maintenance staff, this will make me ineligible for that home and LMH reserves the right to decline the home and reassign to a new home.   |
|  | I understand LMH has the authority to approve or deny transfer requests.   |
|  | If I accept quarters larger or smaller than I qualify for, I understand I will not be able to apply for another site unless my eligibility changes.  |
|  | I understand that once I occupy housing, I am not eligible for a transfer to another community unless I meet the qualifications for a Hot Sheet Transfer or there is a qualifying change in my eligibility.  |
|  | I understand I am required to create a PetScreening profile to be reviewed by PetScreening and Liberty Military Housing for all animals, including ESA and Service Animals. If applicable I will provide the following documentation; <b>photos, license, and last date of rabies vaccine</b> . LMH cannot proceed if these requirements are not met.  |
|  | I understand there is a \$250 refundable pet deposit per pet for a maximum of 2 pets due <b>upon move in</b> .   |
|  | I understand I am required to provide proof of renter's insurance <b>upon move in</b> , with a minimum personal liability limit of \$100,000. If proof of renters insurance is not provided, I will be automatically enrolled in ResidentShield and I will be billed for liability coverage. ResidentShield covers property damage and not my personal belongings.   |
|  | I understand if I opt out of ResidentShield to use my own third-party renter's insurance, I am responsible for submitting the policy declaration page with the additional interested party, or I will accrue charges.  |

|   |              |
|---|--------------|
| <b>Service Member Signature</b> or a trusted agent <b>with</b> POA: | <b>Date:</b> |
|---|--------------|

